



Request for RECO presentation form



Contact name: _____ **Title:** _____

Board: _____

Tel.: _____ **E-mail:** _____

Event name: _____ **Site contact name:** _____

Event date: _____ **Event venue:** _____

Event address: _____

City: _____ **Postal code:** _____ **Province:** _____

Audience: (check all that apply)

- Association/Board Directors/President
- Association/Board staff
- Brokers of record
- Salespeople

Expected # of attendees: _____ **Meeting start time:** _____

Event description: _____

Presentation start time: _____ **Presentation length:** _____

We suggest keeping the presentations to under 1 hr., including Q&A

Question and answer period: (must indicate time duration of Q&A) Yes _____ mins. No

Presentation: **ALL PRESENTATION REQUESTS WILL INCLUDE A RECO UPDATE** (10-15 mins)

You may also request a presentation on the following topic(s). (check all that apply)

- Advertising & Social Media Do's and Don'ts
- Cannabis Legalization (Disclosure)
- Commission Claw-Backs
- Complaints Process (includes update on service standards)
- Compliance issues specific to your board (Please describe below)
- RECO Inspections
- Lockboxes
- Offer Handling
- Trading Trends (Please describe below)

Additional comments: _____

Will you be promoting RECO's participation at your event? Yes No

If yes, RECO must approve content that references our speakers or participation in the event. Please send the materials for approval to communications@reco.on.ca prior to publication.

A representative from the communications department will respond to your request. All requests MUST BE SUBMITTED on this form to be considered. Please email your request to communications@reco.on.ca

If your request is confirmed, you are responsible for providing a laptop, projector and screen at the venue.