



Real Estate Council of Ontario
 3250 Bloor St. W., East Tower, Suite 600,
 Toronto, Ontario M8X 2X9
 Telephone: 416-207-4800 or 1-800-245-6910
 Fax: 416-207-4820
 E-mail: registration@reco.on.ca
 Website: www.reco.on.ca



FOR OFFICE USE ONLY	
Approved By:	Date:
Registration #	
Scanning Code NEW <input type="checkbox"/> RST <input type="checkbox"/> CAT <input type="checkbox"/>	

For Office Use Only - Date Received

Important: PRINT or TYPE all information in BLACK INK

Form: ANRBS/09April2010

Application for New/Reinstatement: Broker/Salesperson

All applicants must submit a current, original Canadian Criminal Record Check with this form.

SECTION A

TYPE OF APPLICATION: <input type="checkbox"/> New Registration <input type="checkbox"/> New Registration - Previously/Currently Registered in Another Province/Territory <input type="checkbox"/> Reinstatement of Previous Registration				Registration Category (Check One): <input type="checkbox"/> Salesperson under the <i>Real Estate and Business Brokers Act, 2002</i> <input type="checkbox"/> Broker under the <i>Real Estate and Business Brokers Act, 2002</i>					
Last Name		Full First Name		Middle Name		Birth Date		Sex	
						YEAR	MONTH	DAY	<input type="checkbox"/> M <input type="checkbox"/> F
Residence Address - (If R.R.: Give Lot, Concession No. & Township) (Street Number & Name)				Apt. or Suite		Residence Telephone No. ()			
City		Province	Postal Code	E-mail Address		Fax No. ()			
Address for service in Ontario (If different from Residence Address)				Apt. or Suite		Telephone No. ()			
City		Province	Postal Code	E-mail Address		Fax No. ()			

SECTION B

Provide employment history for past 2 years, including a description of any period in which you were not employed.

Name and Address of Employer (If applicable)	Description of Activity such as type of work / position / school / travel, etc	Period (go back the last 2 years)	
		From (yr/m/d)	To (yr/m/d)

SECTION C

Please review the Completion Instructions on Page 4, before answering YES or NO to the following questions. If you answer yes to any question and have not previously disclosed in writing, you must do so now. If you have previously disclosed this information please indicate "already on file" beneath the corresponding question. (Refer to Completion Instructions).

- (a) Are you a Canadian Resident who is a Canadian Citizen? Yes No
 (b) Are you a Canadian Resident who is a Landed Immigrant? (If yes, refer to Page 4 for Completion Instructions.) Yes No
- Are you, or will you be, engaged or employed in any other business, occupation or profession? Yes No
- Are you a partner, officer, director or shareholder in any other registered real estate business? Yes No
- Are you now or have you been involved in personal bankruptcy and/or been an officer, director or majority shareholder of a corporation which has been declared bankrupt or insolvent, or is presently a party to bankruptcy or insolvency proceedings? Yes No
- Are there any unpaid judgments and/or unpaid debts outstanding against you? (Refer to Completion Instructions) Yes No
- Have you had a registration and/or licence or professional status of any kind refused, suspended, revoked, or cancelled and/or have you been involved in any proceeding during which you resigned a registration or licence or professional status of any kind, or are there any proceedings pending? Yes No
- Are there currently any charges pending, or have you been found guilty, pleaded guilty to, or been convicted of an offence under any law? (If yes, refer to page 4 for Completion Instructions) Yes No



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SECTION D (For New Registrants Only)

The Residential Real Estate Transaction or The Commercial Real Estate Transaction transcript must be included with this application. Please see Page 4 for Requirements for Reinstatements.

SECTION E (For New Registrants from Other Provinces/Territories Only)

- The Interprovincial Challenge Examination transcript must be included with this application.
- Original copy of your registration and disciplinary history from the licensing body in your current or previous province/territory must be included with this application.
- Please see Page 5 for Completion Instructions - Section E

SECTION F

NOTICE & CONSENT

Any person completing and/or signing and/or submitting this form and any attachments or accompanying answers, schedules, documents, records, statements or returns, either written or oral, ("accompanying documentation") is hereby notified that the Real Estate Council of Ontario ("RECO") may verify the information on this form or the accompanying documentation, and in so doing, may request or collect additional information from, communicate with, disclose any such information to government and non government bodies (which may include trade associations, designated education organizations and providers, and past, present, and prospective employers). You are notified that any information so collected or communicated will be for purposes that include, but are not limited to:

- 1) Determining an applicant's eligibility for registration or continued entitlement to registration under the *Real Estate and Business Brokers Act, 2002* and its regulations and including any amendments or successor legislation ("REBBA 2002"), ensuring compliance under REBBA 2002, dealing and/or handling complaints and inquiries under REBBA 2002
- 2) Purposes consistent with the *Safety and Consumers Statutes Administration Act, 1996* and its regulations, RECO's purposes and obligations under the *Canada Corporations Act* and its regulations, RECO's Letters Patent and its corporate by-laws, and the Administrative Agreement,
- 3) For any other purpose consistent with the administration of REBBA 2002, consumer protection, protecting the public, and/or verification of an applicant's association or membership with trade/ professional associations, registration history, including status, dates, employer's name and business address.

I understand and consent that as part of the above process, RECO may, at any time and from time to time, make inquiries and/or obtain searches of government, regulatory, discipline, or law enforcement records and databases, a record of offences, a record of judgments, financial institution records, or consumer reports. I further understand and consent that, RECO may, at any time and from time to time, during my registration cycle make additional inquiries and/or obtain additional searches of government, regulatory, discipline, or law enforcement records and databases, a record of offences, a record of judgments, financial institution records, or consumer reports.

I am aware that RECO is obligated to disclose information in accordance with law and is bound by REBBA 2002, including sections 44 and 48 of REBBA 2002 and sections 11 and 27 of the Regulation (General) under REBBA 2002.

By completing or signing or submitting this form and any of the accompanying documents, I consent to RECO verifying, requesting, collecting, communicating, disclosing, using, and maintaining such information in the manner provided above.

If you have any questions concerning the collection or disclosure or use of any information, please contact RECO.



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SECTION G

WARNING – IT IS AN OFFENCE TO PROVIDE FALSE INFORMATION ON THIS APPLICATION

APPLICANT	APPLICANT'S SIGNATURE		
	Signature of Applicant	Registration No.	Date

EMPLOYER	CERTIFICATE OF EMPLOYER		
	I hereby certify that I have personally reviewed this application (after being completed and signed by the applicant) with the applicant and declare that the information given by the applicant is to the best of my knowledge and belief true, and request that registration be granted.		
	Registered Name of Employer	Registration No.	
	Name of Authorized Signing Official (Please Print)	Signature	Title
			Date





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COMPLETION INSTRUCTIONS – SECTION C

- Question 1(b) If you answered yes, you must submit a copy of your Landed Immigrant Status papers.
- Question 2 If you answered yes, the information required includes:
1. The full name of the business as well as the position held and the nature or description of the business, occupation or profession.
 2. If the other employment involves activity that falls under the definition of “trade” found in the Act, you must provide a copy of the complete job description supplied by the employer.
- Question 3 If you answered yes, you must submit full particulars on a signed and dated statement.
- Question 4 If you answered yes, you must submit the assignment, list of creditors and discharge papers.
- Question 5 If you answered yes, you must submit a copy of each judgment and other such documents pertaining to outstanding debts against you (example; garnishments, requirements to pay, writs of execution etc.). State the amount outstanding and repayment arrangements on a separate sheet. You must also submit full particulars regarding the circumstances that lead to the matter(s) on a signed and dated statement.
- Question 6 If you answered yes, you must submit full particulars on a signed and dated statement.
- Question 7 All applicants must submit a current, original Canadian Criminal Record Check (must be dated within 6 months of submission of application) and if the response was “Yes” they must also submit full particulars on a signed and dated statement. This does not include municipal parking violations or minor Highway Traffic Act offences unless your driver’s license was suspended. **This includes a charge where a conditional discharge or an absolute discharge has been granted.**

COMPLETION INSTRUCTIONS – SECTION D

Education Requirements For Reinstatement Of First Time Salespersons

Registrants within the first two-year registration cycle under REBBA 2002 immediately prior to the termination of registration must successfully complete three additional educational courses designated by the registrar before making an application for reinstatement of registration. The courses are as follows: Real Property Law, The Commercial Real Estate Transaction or The Residential Real Estate Transaction course not completed for initial registration and one of four elective courses. Transcripts for these courses must be submitted along with an application to reinstate registration. Applications for reinstatement received WITHOUT the applicable transcripts will not be processed.

Failure to fulfill these educational requirements is a breach of Reg. 579/05, s.2(1), and your application will not be processed until the educational requirements are met.

Continuing Education Requirements for Reinstatement

The RECO Real Estate Update Course (Residential or Commercial) must be completed prior to submitting an application to reinstate registration. The RECO Real Estate Update Course transcript must be submitted along with an application to reinstate registration. The RECO Real Estate Update Course must not have been declared on a prior application to RECO.

If you were registered for more than six months prior to termination of registration, you must complete the RECO Real Estate Update Course **plus** one continuing education credit for each additional month or partial month you were registered during your last registration cycle prior to submitting an application to reinstate registration. Your last registration cycle runs continuously from the commencement of the last renewal/reinstatement date of registration until the date the registration was terminated, inclusive.

For more information regarding the continuing education requirements that must be met for reinstatement, please contact the RECO Education Department by e-mail at: education@reco.on.ca.



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COMPLETION INSTRUCTIONS – SECTION E

Requirements For New Registrants Previously/Currently Registered in Another Province/Territory

For more information on qualifying jurisdictions and the Interprovincial Challenge Examination please visit RECO's website www.reco.on.ca.

A copy of the transcript confirming successful completion of the Interprovincial Challenge Examination is required in support of this application.

An original copy of your registration history and verification of any disciplinary action, or the absence of same, received from the regulatory body in your current or previous province/territory is required in support of this application.

Applications received WITHOUT the applicable transcript and registration/disciplinary history will not be processed.

ERRORS & OMISSIONS

Failure to pay the Errors and Omissions Insurance that will be invoiced to you will be a breach of REBBA 2002 and will result in the loss of registration under REBBA 2002 and your right to trade in real estate.

ERRORS & OMISSIONS INSURANCE FEES (Broker/Salesperson)

You will be invoiced for the Insurance premium following the approval of your registration.
The invoice must be paid within 15 days.

REGISTRATION FEES

Payment can be made by Cheque, Bank Draft, Money Order, Visa or Mastercard, made payable to the "Real Estate Council of Ontario". DO NOT SEND CASH BY MAIL.

FEES: Broker \$350 Salesperson \$350

EFFECTIVE APRIL 1, 2010, SALESPERSON FEE INCREASED TO \$350.

There will be an additional service charge of \$35.00 for any returned cheques or refused credit cards.

IF FURTHER ASSISTANCE IS REQUIRED,

PLEASE CONTACT RECO AT 416-207-4800 OR TOLL FREE AT 1-800-245-6910
PLEASE MAIL OR FAX THE COMPLETED APPLICATION TO RECO



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Scanning Code RCEDC	

Form: CEDECLREINST/060309

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Declaration of Continuing Education - Reinstatements ONLY

IMPORTANT INFORMATION

1. The RECO Real Estate Update Course transcript and this declaration must be submitted along with an application to reinstate registration. Applications received WITHOUT a properly completed and signed declaration form will not be processed.
2. If you were registered for more than six months prior to termination of registration, you must complete the RECO Real Estate Update Course plus one continuing education credit for each additional month or partial month you were registered for during your last registration cycle prior to submitting an application to reinstate registration.
3. Failure to fulfill the continuing education requirements is a breach of Regulation 579/05, and your application cannot be processed until the continuing education requirements are met.

Last Name	Full First Name	Middle Name	Registration No.
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COURSE INFORMATION

Course/Seminar Title	Name of Education Provider	Date Course/Seminar Completed (Year/Month/Day)	Credits
RECO REAL ESTATE UPDATE (Transcript must be attached)	Ontario Real Estate Association		6
OTHER COURSE INFORMATION DO NOT attach transcripts. (Include courses for which you are carrying forward credits)			

CREDITS DECLARED	
Credits carried forward from previous reporting period (if any):	
Total Credits Required (see #2 above):	
Credits that you will be carrying forward to your next registration cycle, if any (maximum of 8):	

DECLARATION

I declare that I have taken and completed the courses/seminars listed above and, upon request, I will furnish RECO with evidence of having taken any or all of the courses/seminars listed in this Declaration. I also declare that I have not previously reported these courses on any Declaration. This Declaration forms part of the Application for Reinstatement and is subject to all notices, consents, penalties, and other provisions contained therein or applicable to such Application by means of statutory or other legal requirements.

_____	_____
Name (Please Print)	Registration Number
_____	_____
Signature	Date



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Credit Card Payment

PAYMENT INFORMATION		
Name(s) of Applicant(s)	Registration No.	Fee
Please debit this amount from my credit card TOTAL CAD \$		

CREDIT CARD INFORMATION	
Check appropriate box:	<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard
Cardholder's Name:	_____
Card No:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Expiry Date:	_____ / _____ Month Year
Signature:	_____
Date:	_____